



THE COMPANY

Hunter Smith Architecture is a growing company that was formed from an established Architecture Firm with 35 years of producing noteworthy architecture throughout the Central Coast. We are committed to continuing this legacy of unique designs and practical solutions for our clients. We work on residential and commercial projects with varying scopes of work: ground-up construction, adaptive reuse, historical preservation, and remodel/tenant improvement.

Hunter Smith Architecture values employee development. We support you as you pursue your California Architects License, LEED Certification, and other professional development. Our team is young, energetic, and ambitious.

THE POSITION

The Project Manager role involves working independently on multiple projects in collaboration with a fast-paced and creative team. Working in direct coordination with the Principal Architect, you will take the lead role in developing your assigned project: design, project approval, construction documents, budget, and schedule. You will work directly with clients, contractors, consultants and governing agencies to bring the project to life.

Candidate Qualifications:

- BArch, MArch or equivalent degree from an accredited U.S. Architecture School.
- At least 5 years of architectural office experience, working on each phase of a diverse set of projects.
- Experience managing project schedules and budgets.
- Experience with Vectorworks.
- Self-motivated, organized, and value attention to detail
- Ability to work together with our team and consultants to deliver value for our clients.
- Responsive and dependable to meet deadlines
- Ability to clearly and effectively communicate
- Must be eligible to work in the United States.
- Must be available to work in the office and visit job sites throughout San Luis Obispo County.

We offer a 401K retirement plan with company match, a flexible work schedule, and a medical stipend. Compensation will be based on experience.